

**CIPHI Alberta Branch – Executive Meeting
October 5, 2005**

Present: Phi Phan, Sarah Nunn, Keith Lee, Merry Turtiak, Andrea Angus, Doug Johnston, Jennifer Jacobsen

Regrets: Rhian Harrison, Koreen Westly, Victor Mah

	Agenda Item	Discussion & Decision	Action by
1.0	Call to Order	6:15 PM	
2.0	In memoriam	No names submitted	
3.0	Agenda	3.1 Additions or Deletions to Agenda <ul style="list-style-type: none"> • 5.8 Millennium Fund • 6.2 Membership Raffle/Early Bird Registration Raffle • 6.3 2009 Conference 	
		3.2 Adoption of Agenda Motion to adopt the agenda. Seconded. Carried.	
4.0	Adoption of Minutes	Adoption of Minutes of Previous Meeting – June 3, 2005 <i>Motion to accept minutes of previous meeting. Seconded.</i> <ul style="list-style-type: none"> • Correction: Rod Mattice not Rod Harrison <i>Motion carried.</i>	
5.0	Business Arising	5.1 Health Professions Act <ul style="list-style-type: none"> • Refer to advocacy committee report for the FGM • Agree to accept committee recommendation to revisit in one year. 	Closed
		5.2 Oath of PHIs <ul style="list-style-type: none"> • Motion to accept the change to the Oath was accepted at the National Annual General Meeting in Toronto 	Closed
		5.3 Terms of Reference Review 5.3.1 Membership <ul style="list-style-type: none"> • <i>Motion to accept the membership committee's terms of reference. Seconded. Carried.</i> 5.3.2 Advocacy – Simon <ul style="list-style-type: none"> • No terms of reference submitted by committee chair 5.3.3 Alberta Branch Corresponding Member to BOC <ul style="list-style-type: none"> • No terms of reference submitted by corresponding member 5.3.4 Website	Closed Simon Sihota Peer Mikkelsen



		<ul style="list-style-type: none"> No terms of reference submitted by committee chair 	Phi Phan
		5.4 Awards Review 5.4.1 Rookie of the Year <ul style="list-style-type: none"> Tabled 	Phi Phan
		5.5 2005 Branch Gifts <ul style="list-style-type: none"> Coasters will be distributed to all members except students Proposed that membership gifts will be given to members on alternative years to allow for potential better gift selections and/or more costly items. 	Closed
		5.6 2005 Fall Workshop Update <ul style="list-style-type: none"> Approximately 138 registrants Sponsorship of the event has been extremely successful Thank you letters will be sent to the sponsors 	Continues
		5.7 CIBIC Run for the Cure <ul style="list-style-type: none"> Unsure of how successful event was in Edmonton and Calgary. DTHR staff raised \$1500, hats off to them. 	Closed
		5.8 Millennium Fund	Tabled
6.0	New Business	6.1 2006 Fall Workshop <ul style="list-style-type: none"> Edmonton will be hosting next year's workshop 	Continues
		6.2 Membership Raffle/Early Bird Registration Raffle <ul style="list-style-type: none"> Membership ticket raffle will occur as before <i>Motion: Members who pay their membership fees by December 31, 2005 will be eligible to win conference registration at the 2006 Annual Education Conference in Regina. Seconded. Carried.</i>	Closed
		6.3 2009 Annual Education Conference <ul style="list-style-type: none"> Alberta Branch will be hosting this year's conference. Location to be decided. 	Continues
7.0	Adjournment	7:45 PM	

