

		5.4 Branch Historical Documents	Tabled
		<p>5.5 Financial Issues 5.5.1 Bank accounts</p> <ul style="list-style-type: none"> No amalgamation as of yet, not until end of 2007 Branch workshop This account will be reduced to a \$5000 operational amount, the remaining will move to general revenue. <p><i>Action: Reconcile account for end of year 2007</i></p> <ul style="list-style-type: none"> Also discussion in regards to the scholarship account, which is high <p><i>Action: Follow previous split of money 40-40-20, ensure previous workshop applicable profits are moved into the scholarship account</i></p> <p><i>Action: New Executive will have to revisit the 40-40-20 split due to high amounts in scholarship account</i></p> <p>5.5.2 Professional Financial Advisor</p> <ul style="list-style-type: none"> No action <p><i>Action: Jon and Keith to provide names of providers/advisors</i></p>	<p>Keith</p> <p>Keith</p> <p>New Executive</p> <p>Keith & Jon</p>
		<p>5.6 Honorariums for Executive Members</p> <ul style="list-style-type: none"> In general policy works is working ok, pay first and then will be reimbursed by treasurer <p>Q: Transferability of Benefits?</p> <ul style="list-style-type: none"> Does not apply to anyone except Branch president, this will be added to policy <p><i>Action: Clarify on policy document and circulate copy of policy to Executive and post on website.</i></p>	<p>Closed – once policy updated</p> <p>Victor/Phi</p>
		<p>5.7 2007 Fall Workshop</p> <ul style="list-style-type: none"> Approximately 180 attendees Overall things are going well 23 sponsors, tentative forecast of \$10,000 in profit 	Continues
		<p>5.8 Concordia Sponsorship Proposal</p> <ul style="list-style-type: none"> Outstanding issue, sponsorship has not been paid Returns to the general membership for approval 	Closed Cheque sent 10/16/07
		<p>5.9 Volunteer Survey</p> <ul style="list-style-type: none"> Many respondents indicated too busy at home and work to get involved Need to improve communications out to membership Define number of hours needed for commitment to committee/executive positions <p><u>Aside: Website</u></p> <ul style="list-style-type: none"> Website is being underutilized Suggestion that we try to ask Mike LeBlanc or another CIPHI Branch member to maintain and manage the site 	Closed

		<ul style="list-style-type: none"> Another suggestion is to pay a contractor to maintain and manage the site. 	
6.0	New Business	<p>6.1 2008 Conference Registration</p> <ul style="list-style-type: none"> Ed Gee to receive a 2008 conference registration from 2007 membership raffle <p><i>Action: Keith to pay registration for Ed Gee</i></p>	Closed
		<p>6.2 Membership Early Bird Raffle</p> <ul style="list-style-type: none"> Early bird prize will be a 2008 conference registration 	Closed
		<p>6.3 CIPHI Booth</p> <ul style="list-style-type: none"> Available CIPHI Executive to help out at booth to distribute flashlights and answer questions 	Closed
		<p>6.4 Arctic Zone</p> <ul style="list-style-type: none"> Having difficulty finding a member who is willing to act as zone councilor. NWT group would like an individual from Nunavut to step forward since they have been the representative for a long time <p><i>Action: President will continue to try and find a representative</i></p>	Continues – until zone rep found
		<p>6.5 Laptop</p> <ul style="list-style-type: none"> Current laptop is aging. Consider leasing option including software, hardware, etc <p><i>Action: President will make some inquiries</i></p>	Continues – Phi
		<p>6.6 Leadership Award - Ron de Burger</p> <ul style="list-style-type: none"> Will be presented at lunchtime, leadership award for advancement of CIPHI in the field. 	Closed
		<p>6.7 Zone Meetings</p> <ul style="list-style-type: none"> Zone need to meet twice per year 	Closed
7.0	Adjournment	7:20 PM	