

## CIPHI Alberta Branch – Annual General Meeting May 24, 2008

\*Executive and membership quorum was reached. Listing of attendees is provided at the end of these meeting minutes

	Agenda Item	Discussion & Decision	Action by
1.0	<b>Call to Order</b>	10:10 AM	
2.0	<b>In memoriam</b>	Andy Tulloch	
3.0	<b>Agenda</b>	<b>3.1 Additions or Deletions to Agenda</b> <ul style="list-style-type: none"> <li>• None</li> </ul>	
		<b>3.2 Adoption of Agenda</b> <ul style="list-style-type: none"> <li>• Moved acceptance of agenda. Seconded. Carried.</li> </ul>	
4.0	<b>Adoption of Minutes</b>	<b>Adoption of Minutes of Previous Meeting – October 7, 2007</b> <ul style="list-style-type: none"> <li>• Moved acceptance of previous meeting minutes. Seconded. Carried.</li> </ul>	
5.0	<b>Executive Reports</b>	<b>5.1 President's Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded. Carried.</li> </ul>	
		<b>5.2 Vice President's Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded. Carried.</li> </ul>	
		<b>5.3 Treasurer's Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded.</li> <li>• In addition to the report, the letter from the auditor was submitted and will be circulated to the membership.</li> <li>• Carried.</li> </ul>	
		<b>5.4 Secretary's Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded. Carried.</li> </ul>	
	<b>6.0 Zone Reports</b>	<b>6.1 Arctic Zone Report</b> <ul style="list-style-type: none"> <li>• No report submitted at this time.</li> </ul>	
		<b>6.2 Northern Zone Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded. Carried.</li> </ul>	
		<b>6.3 Capital Zone Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded. Carried.</li> </ul>	
		<b>6.4 Central Zone Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded. Carried.</li> </ul>	
		<b>6.5 Calgary Zone Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded. Carried.</li> </ul>	
		<b>6.6 Federal Zone Report</b> <ul style="list-style-type: none"> <li>• Moved acceptance of report. Seconded. Carried.</li> </ul>	
		<b>6.7 Southern Zone Report</b>	

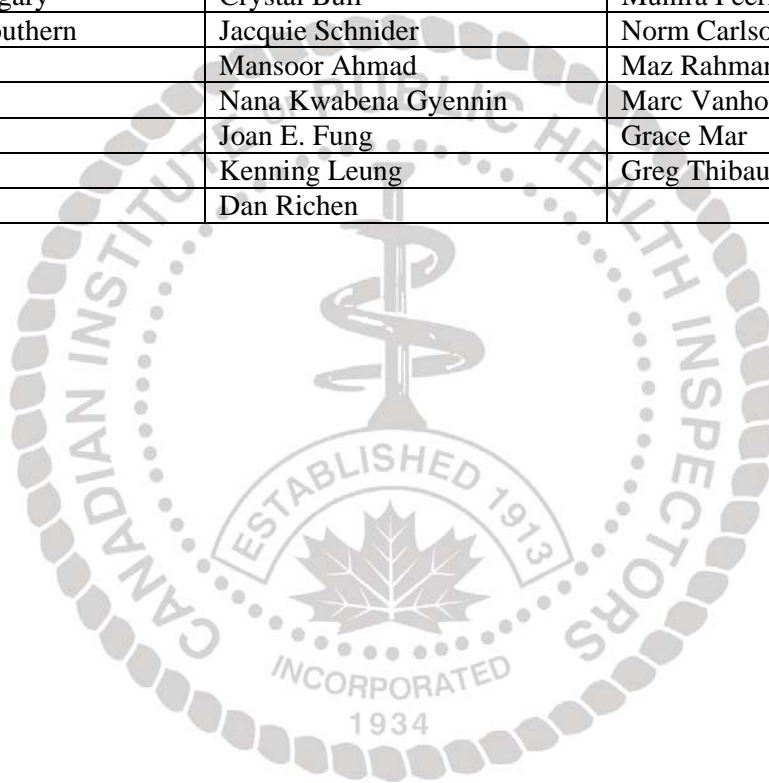
		<ul style="list-style-type: none"> <li>Moved acceptance of report. Seconded. Carried.</li> </ul>	
	<b>7.0 Committee Report</b>	<b>7.1 Communications Report</b> <ul style="list-style-type: none"> <li>No report submitted from either the newsletter or website committee. This item will be removed and readdressed on an as needed basis.</li> </ul>	
		<b>7.2 BOC Report</b> <ul style="list-style-type: none"> <li>Moved acceptance of report. Seconded.</li> <li>Q: With the exception of the two members external to the BOC, do all others have to be members of the Institute?</li> <li>A: Yes</li> <li>Carried.</li> </ul>	
		<b>7.3 Membership Report</b> <ul style="list-style-type: none"> <li>Moved acceptance of report. Seconded.</li> <li>Due to the increased number of positions, the proportion of members via RHA or agency could not be listed.</li> <li>Carried.</li> </ul>	
		<b>7.4 Advocacy Report</b> <ul style="list-style-type: none"> <li>Moved acceptance of report. Seconded. Carried.</li> </ul>	
		<b>7.5 Social Report</b> <ul style="list-style-type: none"> <li>Winners of the AB Branch Hockey Pool: Doug Johnston, Scott Budgell, Tricia Herridge. <b>Thanks to Dan for once again organizing this event.</b></li> <li>Golf Tournie: July 12, 2008 – Speargrass \$99 for members.</li> </ul>	
	<b>8.0 Business Arising</b>	<b>8.1 2009 National Education Conference Update</b> <ul style="list-style-type: none"> <li>Moved acceptance of report. Seconded. Carried.</li> <li><i>Motion: In absence of outside sponsorship AB Branch consider sponsoring the President's Banquet up to the amount of \$10,000 at the discretion of the Executive. Seconded.</i></li> <li>Discussion: <ul style="list-style-type: none"> <li>As profits are split 50-50, the Branch will be getting back \$5000 of that amount</li> <li>Gives good exposure to the Branch</li> <li>Looks like a big expenditure, however the sponsorship committee would like to have a back up plan to make sure they reach their sponsorship goal.</li> <li>What happens if this event is sponsored, shouldn't the Branch sponsor something else? Need a second motion for this.</li> </ul> </li> <li>Carried.</li> <li><i>Motion: If the AB Branch does not sponsor the President's banquet, then the AB Branch consider sponsoring another event at the NEC 2009 at the discretion of the Executive up to amount of \$5000. Seconded.</i></li> <li>Discussion: None</li> <li>Carried.</li> </ul>	<p><b>Continues</b></p> <p><b>Executive</b></p> <p><b>Executive</b></p>

		<p><b>8.2 2007 Fall Workshop – Edmonton</b></p> <ul style="list-style-type: none"> <li>• Shauna Dimock provided a report, and overall it went well. The support of AB Agriculture and Water for Life programs allowed the workshop to generate a profit.</li> <li>• Recommend that there be an increase in the registration fee as it is just not enough to cover expenses.</li> </ul>	<b>Closed</b>
		<p><b>8.3 Concordia Donation</b></p> <ul style="list-style-type: none"> <li>• Presented the cheque in November 2007 after the motion passed at FGM.</li> <li>• Membership is encouraged to advise the Executive of other schools which are looking for support so they can be considered.</li> </ul>	<b>Closed</b>
<b>9.0</b>	<b>New Business</b>	<p><b>9.1 2008 Fall Workshop – Grande Prairie</b></p> <ul style="list-style-type: none"> <li>• October 2 &amp;3, 2008 at the Holiday Inn</li> <li>• Delegate registration form has been circulated with an increase in registration fees occurring.</li> <li>• Theme of the conference is law and speakers include: Chris Braiden, Tony Walker, James Murphy, Don Cranston, Tracey Bailey, Mark Raven Jackson</li> <li>• Also looking for other speakers for OH&amp;S, PHAAB representative and some one to speak about confidentiality.</li> <li>• Social event will be curling</li> <li>• Air Canada discount available</li> </ul>	<b>Continues</b>
		<p><b>9.2 Purchase of POS</b></p> <ul style="list-style-type: none"> <li>• Overview provided by Keith of projected costs of using a point of sale terminal. This terminal is for credit cards only.</li> <li>• Costs would include: \$275 activation charge and an estimated \$720 in yearly fees, although it could be more depending on number of transactions.</li> <li>• Motion: To purchase the services of a POS machine on a trial basis for Alberta Branch activities. Continued use of the machine would be at the discretion of the Executive. Seconded.</li> <li>• Discussion: <ul style="list-style-type: none"> <li>○ Need to define trial period from vendor</li> <li>○ Machine hooks up to any land line and provides a receipt</li> <li>○ Use for NEC or membership dues? No, those are activities of National and AB Branch will not duplicate their functions.</li> <li>○ Executive recommends moving forward as it will help with our activities.</li> </ul> </li> <li>• Carried.</li> </ul>	<p><b>Continues</b></p> <p><b>Keith</b></p>

		<b>9.3 Core Competencies Update</b> <ul style="list-style-type: none"> <li>Reminder to the membership that there is information on the National website about the progress of this program</li> </ul>	<b>Closed</b>
		<b>9.4 National Awards</b> <ul style="list-style-type: none"> <li>Deadline is coming up and membership is encouraged to nominate individuals or organizations for the awards.</li> </ul>	<b>Closed</b>
		<b>9.5 Bow Valley College – Environmental Health Technicians</b> <ul style="list-style-type: none"> <li>Phase I of determining if technicians would be beneficial is completed. The conclusion is that there was enough support to do a second phase scan which will include what should be taught and who should teach it.</li> <li>CIPHI position continues to be one of involvement to ensure this program does not infringe on the core activities of environmental public health professionals (EHPs).</li> <li>Q: Have discussions with nursing associations occurred as to how they dealt with similar issues? A: Informally yes</li> <li>Comment: UK has two types of these positions with distinct roles for each. It has worked well and the technicians tend to be specialized in areas i.e. meat inspectors, OH&amp;S.</li> <li>Comment: Health Canada's EHO assists in the teaching program at Portage College for community liaisons. It has been very beneficial.</li> <li>Q: Could the membership please provide general direction to the Executive about what they feel CIPHI's position should be? A: Encourage technicians in non-traditional roles</li> <li>Do not allow our current roles to be eroded.</li> <li>As we advance in our profession, we can move to a greater distinction between us and technicians.</li> <li>Always be at the table so we can be involved in the development.</li> </ul>	<b>Closed – further updates will be provided when available</b>
		<b>9.6 President's Award for Academic Achievement</b> <ul style="list-style-type: none"> <li>For 2007 the award was presented to Lindsay Sullivan. Congrats!</li> <li>For 2006 – J. Ivor Norlin will receive his cheque and certificate by mail</li> </ul>	<b>Closed</b>
		<b>9.7 Membership Raffle</b> <ul style="list-style-type: none"> <li>Northern, Southern and Federal: Mike Gervais (Chinook)</li> <li>Capital Zone: Karen Emde (Capital)</li> <li>Calgary Zone: David Crowe</li> <li>Central Zone: Quentin Schatz (DTHR)</li> </ul>	<b>Closed</b>
<b>10.0</b>	<b>Adjournment</b>	<b>1:10 PM</b>	

Attendees at AGM 2007

Executive Members	Members	
Phi Phan – President	Sarah Nunn	Keara Shaw
Koreen Anderson – Vice President	Shauna Dimock	Daria Romanish
Keith Lee – Treasurer	Brigette Noren	Dana East
Merry Turtiak – Secretary	Ivan Rukavina	Tanya MacNeil
Adrea Simmons – Northern	Lindsay Sullivan	Jeremy Vaughan
Jason MacDonald – Capital	Andrew O’Laney	Jason Feltham
Garth Gosselin – Central	Valerey Davidson	Candace Fraser
Karen Clarke – Calgary	Crystal Bull	Munira Peermohamed
Andrea Hohne – Southern	Jacquie Schnider	Norm Carlson
	Mansoor Ahmad	Maz Rahman
	Nana Kwabena Gyennin	Marc Vanhoutteghem
	Joan E. Fung	Grace Mar
	Kenning Leung	Greg Thibault
	Dan Richen	



## **President's Report**

### **Annual General Meeting – May 24, 2007**

### **Calgary, AB**

#### **CIPHI National Update**

The 74<sup>th</sup> National Annual Education Conference in St. John's is a little less than two months away and excitement is building! CIPHI Alberta is ecstatic to see a strong show of support from the various RHAs and health organizations within its borders as there are a large number of members being sent to the East Coast. The conference agenda looks full of interesting topics and the social events appear to have a high fun quotient, so if you haven't registered yet, have a look through the information on the conference website at [www.ciphi.nl.ca](http://www.ciphi.nl.ca).

At the National level we have been reviewing the National Constitution and Bylaws to reflect the current objectives of the Institute as it currently stands and to reflect the future directions that we wish to go, namely continuing professional competencies. As this is a complex legal issue, several opinions have been canvassed from legal firms to ensure that we are on solid legal footing and thus far we are doing alright. A notice of motion should be arriving in everyone's mailbox soon with the proposed changes and if you will not be attending the AGM in St. John's you can send your proxy ballot directly to me. If you need a mailing address and don't have access to the provincial Environmental Health Directory, email me at [president@ciphi.ab.ca](mailto:president@ciphi.ab.ca).

As well, the issue of Environmental Health Technicians continues with Bow Valley College. Once again, I must reiterate that we as an organization are not supportive of the development of a new technician position. But as a business, Bow Valley College has seen a niche that they see as a revenue stream, therefore they are proceeding with their planning for offering courses towards the attainment of some technical diploma. At this point, CIPHI remains involved to ensure that the roles of Environmental Public Health Professionals are first and foremost and that any technician will not encroach on those roles.

Finally, I'm very proud of the hard work that the EPH Week Committee and the various EPHPs around the province did towards EPH Week 2008. Proclamations were made in Calgary, Edmonton and Grande Prairie. Members in Calgary did a bang up job in getting the EPHP word out through the media as well. Congratulations on a job well done!

#### **Alberta Environmental Health Directors' Council (DC9) Update**

During the December 2007 meeting of DC9, the Directors asked the Branch if it was possible to provide an educational session on law as it relates to environmental public health practice. Understanding that one of the objectives of CIPHI and CIPHI Alberta is to facilitate opportunities for professional development, CIPHI Alberta concurred that a law conference was needed. Consequently, that discussion precipitated the development of the theme for the upcoming 2008 Fall Workshop in Grande Prairie.

As the decision to dissolve the various RHA boards is propagated, CIPHI Alberta hopes that the positive working relationship that we have fostered will continue with DC9, regardless of how the group may be structured in the future.

**Concordia Professional Advisory Committee**

The advisory committee has not met in quite some time, consequently, on behalf of CIPHI Alberta; I suggested that it would be prudent to hold a meeting soon. As of the writing of this report, no meeting has been scheduled.

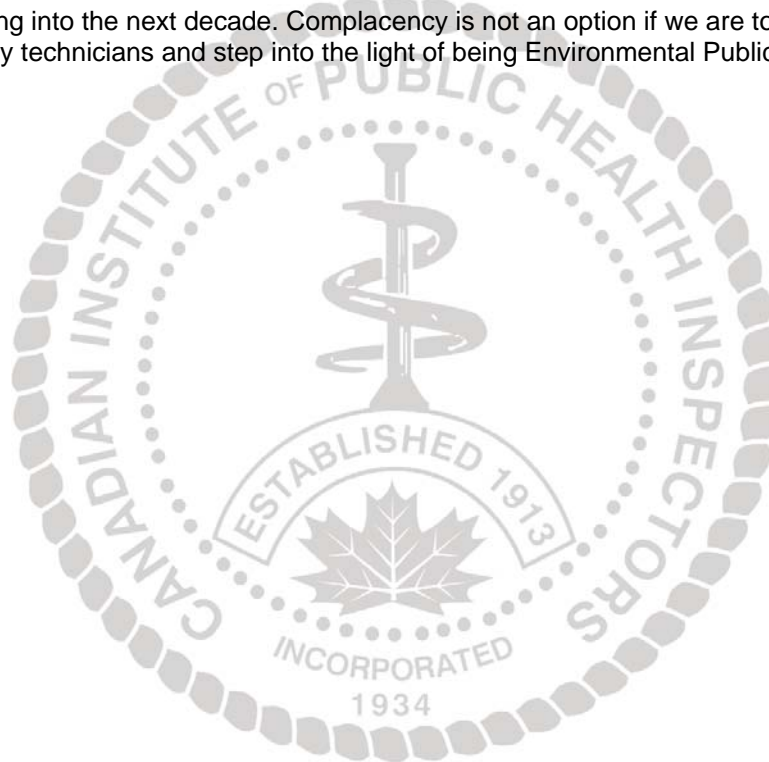
**In Conclusion**

I would like to thank the members for your continued support as I continue my presidency for one last term. I have always felt that it is important that new faces and perspectives must be continually brought into the fold lest an organization stagnate. At this point, I have been at the helm of CIPHI Alberta for almost four years and it is clear that a new captain must steer the ship into the new waters that we will be traversing. With hard work and determination, I believe CIPHI Alberta is one of the best Branches that CIPHI has and I look towards the new members of the field to become involved to keep the momentum that we built up going into the next decade. Complacency is not an option if we are to continue to shed our image as merely technicians and step into the light of being Environmental Public Health Professionals.

Respectfully,



Phi Phan  
President



**Vice President Report**  
**Annual General Meeting**  
**May 24, 2008**

The recent changes to the health boards has many of us wondering what lies ahead. It is important that we remain diligent in advocating our profession during this time to ensure we do not get lost among the talk of acute care needs.

Our Advocacy Committee has done a commendable job in the last year doing just that. They have provided timely responses to news stories that render CIPHI's involvement. Most notably a response was issued to the stakeholders regarding the Alberta Infection Prevention and Control Strategy.

We celebrated Environmental Public Health Week January 14-20, 2008. Letters to the Minister of Health and municipalities were developed by the Environmental Public Health Week Committee and sent out by our AB Branch President.

Proclamations were made in Edmonton, Calgary and Grande Prairie by these city's respective Mayors. Other activities included displays in malls and schools, advertising on electronic billboards, open houses and media coverage in local newspapers.

All members are encouraged to celebrate EPHW and use this opportunity to promote our profession in the public as well as with our health care colleagues and agency partners.

Lance Honish has volunteered to be the Newsletter Committee Chair. Thank you to Lance for stepping up to this challenging role. We always look forward to new editions of the newsletter.

The AB Branch Golf Tournament will once again be hosted by Speargrass Golf and Country Club on July 12, 2008. Stay tuned to the Branch website for more information on cost and registration when it becomes available.

The 2008 Fall Workshop will be held in Grande Prairie on October 2 and 3, 2008. We are looking forward to hosting the event and proving that the highway does indeed go both ways. We also have an airport those of you not looking forward to the road trip. The theme this year is "Law Matters" and will focus on, you guessed it, law.

Respectfully submitted,

Koreen Anderson  
Vice President, AB Branch

**CIPHI ( Alberta Branch ) Workshop**  
**Edmonton, Alberta October 4 & 5, 2007**  
**FINAL FINANCIAL SUMMARY**

**INCOME**

<b>Delegate Registration</b>		\$18,430.00
<b>Sponsors/ Exhibitors</b>		\$14,520.00
<b>Alberta Agriculture Grant</b>		\$10,000.00
		-----
	<b>TOTAL</b>	<b>\$42,950.00</b>
<b>Minus Social Over Payment</b>	<b>85 x \$6.50</b>	<b>- \$552.50</b>
		<b>\$42,397.50</b>

**EXPENSES**

**Conference Administration Costs**

- Meeting Pizza	(\$70.38)	
- Appreciation Lunch	(\$175.22)	\$245.60

**Venue Expenses / Catering**

- Fantasyland deposit	(\$1000.00)	
- GES Set up	(\$3535.10)	
- Fantasyland Rental / Catering	(\$16256.59)	\$2,0791.69

**Workshop Supplies/stationary**

- Lanyards	(\$817.42)	
- Badges/Lanyards	(\$103.31)	
- Markers/Badges	(\$63.27)	
- Laser Engraving	(\$103.62)	
- Ron de Burger award	(\$103.62)	
- Gift Certificates / door prizes	(\$160.00)	
- Workshop Signs	(\$174.37)	
- Dollar store extras	(\$60.98)	
- Badges	(\$37.10)	
- Balloons	(\$15.32)	
- Delegate package printing	(\$563.50)	\$2,202.51

**Speakers**

- Speaker gifts	(\$2000.00)	
- Ron de Burger Flight	(\$1032.80)	
- Ron de Burger Hotel room	(\$497.73)	
- Ron de Burger expenses	(\$215.57)	
- Gift for Shauna	(\$101.80)	
- Mileage for Jeremy Bouw	(\$130.00)	\$3,977.90

**TOTAL** **\$27,217.70**

**NET PROFIT** **\$15,179.80**

**TREASURER'S REPORT**  
**2007 January 01 – 2007 December 31**

**General Account Balance 2006 January 01** \$ 71,257.99

**Revenue**

Membership Dues	\$ 5,465.06
Interest/Investments	\$ 991.81
Awards/Tournaments/Social	\$ 2,655.00
Thermometer Sales	\$ 10,505.00
Zone Meeting Income	\$ 40.00
GIC Cashed and Deposited	\$ 20,000.00
<b>Total Revenue</b>	<b>\$ 39,656.87</b>

**Expenditures**

Phones/Internet	\$ 38.88
Office Supplies	\$ 864.17
Postal/Courier	\$ 772.74
Liability Insurance	\$ 608.51
National Executive Meetings/Activities	\$ 2,405.07
Branch Executive Meetings/Activities	\$ 3,106.88
Branch General Meetings/Activities	\$ 1,751.92
Branch Zone Meetings/Activities	\$ 95.00
Board of Certification Meetings/Activities	\$ 881.12
2009 National Conference Activities	\$ 19,468.17
Thermometer Purchases	\$ 7,467.91
Membership Gifts (Search Lites)	\$ 6,912.08
Awards/Tournaments/Social	\$ 3,732.42
Donations	\$ 11,463.65
Honoraria	\$ 100.00
<b>Total Expenditures</b>	<b>\$ 59,668.52</b>

**Branch General Account Balance 2007 December 31** \$ 51,246.34

**Branch G.I.C.s Balance** \$ 20,889.68

**Branch Scholarship Account Balance 2007 December 31** \$ 8,024.21

**Branch Workshop Account #1 (414) Balance 2007 December 31** \$ 14,340.06

**Branch Workshop Account #2 (303) Balance 2007 December 31** \$ 22,148.14

**Branch Workshop G.I.C.s** \$ 18,486.73

**Inventory (Thermometers)** \$ 611.40

**Total Branch Assets** \$ 135,746.56

Respectfully submitted,



**Keith Lee, Treasurer**  
**2008 January 31**

May 23, 2008

Canadian Institute of Public Health Inspectors – Alberta Branch  
Attn.: Mr. Keith Lee, Treasurer  
Box 1674  
Drumheller, AB  
T0J 0Y0

Dear Mr. Lee,

RE: Audit of Financial Records for CIPHI - Alberta Branch  
January 01, 2007 to December 31, 2007

We conducted an audit of the financial records for the CIPHI - Alberta Branch that covered the period from January 1, 2007 through December 31, 2007. The audit was performed to ensure that financial data was properly recorded.

We determined that all debits were properly supported by receipts and applied to the respective account. As well, we determined that all credit receipts were recorded correctly as to account, amount and period and were deposited promptly.

During the audit we noted the following discrepancies and suggested ways to solve them:


1. Credit Code 2-012: this credit code is not listed under the ledger codes but was used on page 30 of the Branch General Account Ledger Book and reported in the Treasurer's Report for the year 2007 as Zone Meeting Income.
  - We recommend that this credit code and its description be added to the list of ledger codes.
2. Workshops Financial Statement: there were debit and credit codes for the 2005 and 2006 workshops that allowed the auditors to ensure that financial data was properly recorded. However, we were not able to find the same information for the 2007 workshop. The information provided for the 2007 workshop only consisted of a Final Financial Summary.
  - We recommend that an accounting procedure be established and followed by all workshop committees in the future, whereby all debits are properly supported by receipts and all credit receipts are properly recorded.

Otherwise, we found the records well organized and comprehensive. Mr. Lee's dedication and quality performance in his position as Treasurer is commendable.

In our opinion, we found the financial transactions to be properly recorded for the period under audit.

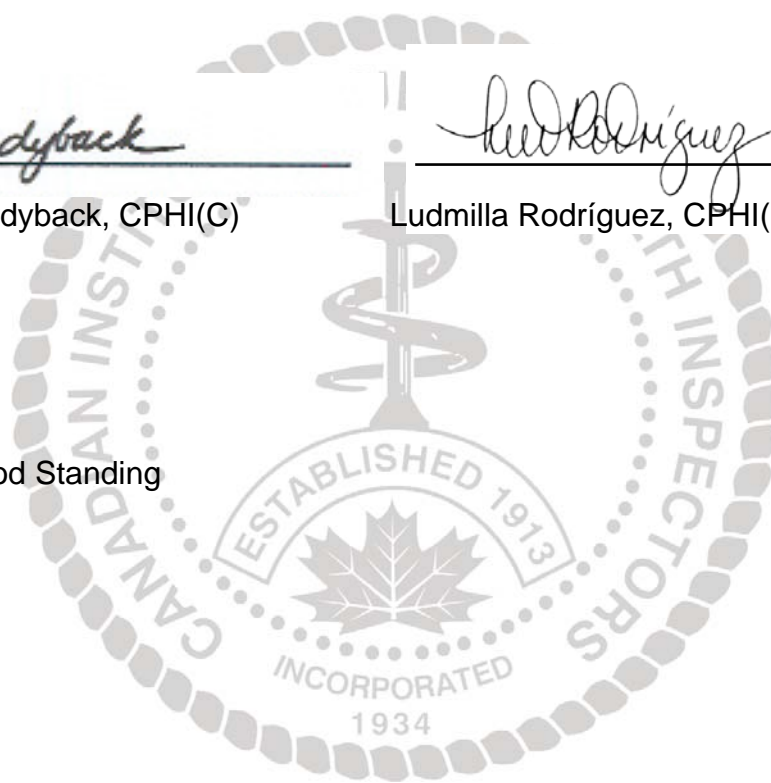
This letter is thus submitted for CIPHI – Alberta Branch membership and executive review.

Respectfully submitted,

Two handwritten signatures are shown above horizontal lines. The signature on the left is "E Kordyback" and the signature on the right is "Ludmilla Rodríguez".

Edwina Kordyback, CPHI(C)      Ludmilla Rodríguez, CPHI(C)

Members in Good Standing



## Secretary's Report

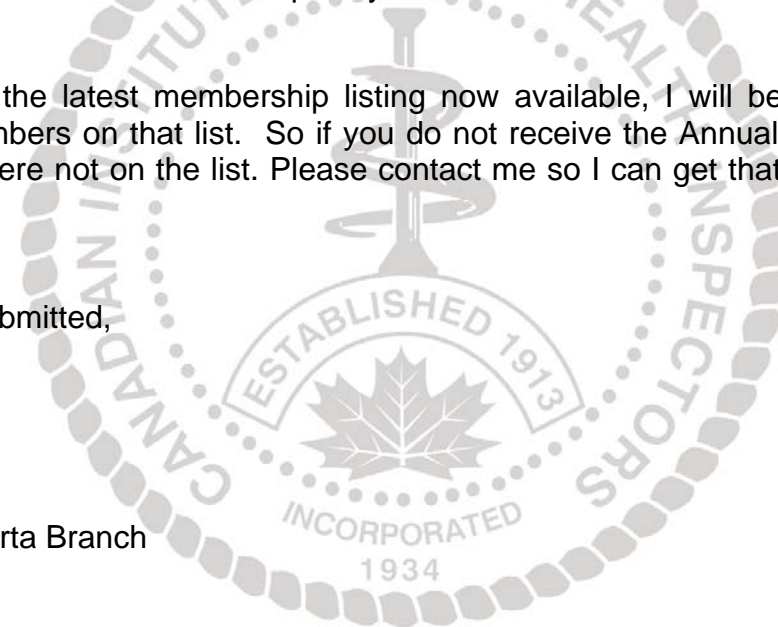
### Annual General Meeting May 24, 2008

The activities of the secretary have been relatively routine and quiet since our last meeting. The largest struggle has been ensuring the accuracy of the membership list being provided by the National office. Until recently, all environmental health professionals associated with a regional health authority or federal agencies have been receiving updates electronically. This was done to ensure current members were receiving the information. And hopefully to entice those non-members to join the Institute!

However, with the latest membership listing now available, I will be reverting to just contacting members on that list. So if you do not receive the Annual General Meeting Minutes, you were not on the list. Please contact me so I can get that rectified as soon as possible.

Respectfully submitted,

Merry Turtiak  
Secretary, Alberta Branch



## Northern Zone Report

May 24, 2008

### Aspen

Aspen has had several staffing changes over the last couple months. Doug Drysdale retired in April, after 40 years as a public health inspector. Doug's wealth of knowledge, skills and experience are already missed. Phil Callbeck has been recruited back from infection control to fill Doug's shoes as the west area supervisor.

Lu Wang transferred from St. Paul to fill a new position in Westlock, the St. Paul position has been filled by Mallory MacDonald, an import from New Brunswick. Erin Teare who was covering Christine Gilham's maternity leave has been recruited for a new position in Edson. Mystique Wendel is working a second position in Athabasca. Ian McDougall started a new position in Smoky Lake on February 25, 2008. Rob Bartlett made the move south from Hay River to work in Hinton. Ihsan Sassi is working in Jasper and Ajit Purba is working in Bonnyville. Brenda Ziegler has moved to Saskatchewan to work with the Northern Inter-tribal Health Authority, this leaves an opening at the Slave Lake office, if any one is interested..... Aspen also has one student, Jeff Hammer who is currently doing his practicum.

January 2008, a landowner was charged and convicted for violations related to the drilling of a water well within the prohibited set back distance for landfills. This follows a lengthy process of the accused having previously applied for a waiver, the waiver being denied, having the appealed the waiver decision to PHAB and being denied and then ignoring the order to reclaim the well. In April 2008 a rural bed and breakfast was ordered closed due to unresolved potable water concerns. The order was appealed and the decision was upheld by PHAB. Similar to other regions, Aspen is working on major upcoming issues including the non-licensed water audits and on-line reporting of food establishment inspection reports.

### Northern Lights

Fort McMurray is now fully staffed with 7 inspectors, 1 water for life specialist and one regional manager, there is still one vacancy in High Level for any adventurous inspectors. Meaghen Allen has moved from High Level to Fort McMurray, Amanda Jessome has returned from her maternity leave (but she sometimes misses her little boy during the day). Amber Golosky, born and raised in Ft. McMurray is currently doing her practicum. David Lee (Regional Manager) has given his notice and the position is posted for anyone who wants to expand their horizons. Darcy Garchinski – Director of Public Health has added a beautiful little boy to his family, congratulations Darcy.

Staff have been working hard to update the policies, procedures and operating standards, three thick binders later and the project is finished. A Newly designed and upgraded website is almost complete and will be unveiled shortly. A EPH Program Operations/Orientation Manual and Self Assessment Tool for staff has been developed to help staff evaluate themselves and identify areas of expertise and areas for growth or improvement in an effort to enhance training and personal development.

### Peace Country

Peace Country is happy to announce that Christine Boutlier and her husband are expecting their first child this June. There are no new staffing developments in the region; we are still hoping to get funding for at least four new positions in order to meet the food audit requirements. Grande Prairie is still growing, just now at a bit of a slower pace, we are expecting to open three new large hotels in the next couple months, add this to the two that just opened and we will have five new hotels in the last year.

Many of the staff are busy working on plans for the 2008 CIPHI Fall Workshop. This year's workshop will be October 2 & 3 in Grande Prairie. The two day workshop will be focused on Public Health Law and other related law topics; there will be a wide range of speakers and topics. The social event will be a mini

curling bonspiel at the Grande Prairie Curling Club. We invite all PHI's and EHO's to join us in October and experience the Peace Country area.

Respectfully submitted,

Adrea Simmons  
Northern Zone Councillor



## Capital Zone Report

May 24, 2008

This zone report is highlighted by some significant successes within the Capital Zone, along with some interesting and positive changes. For example, we Edmonton-based inspectors recently relocated our offices to the Capital Health Building on 107<sup>th</sup> Street and Jasper Avenue. Many of us will miss the great deals and service at the Edmonton General cafeteria, but we all are happy to be settled into our new location.

On the note of change, our zone is anxious to see how the new provincial health framework will role out. Personally, I hope I can remain on as Capital Zone councilor even if there is no official "Capital" zone.

Bob Mowatt retires!

After over 30 years of employment as a health inspector in the Edmonton area, Bob Mowatt decided it was time to permanently trade in his probe thermometer for a 9-iron and a foot wedge. His future plans will take him and his wife to lovely Vancouver Island. Bob will be long remembered for his effective approach to risk management. Future interviewees for Capital Zone positions can breathe easier now, as Bob was notorious for his scrutinizing interview questions. Our best wishes are extended to Bob and his family going forward. Stephen Probert is now the acting manager for Healthy Rural Environments.

6 New EHO Positions

Although Mr. Mowatt would have you believe it would take 6 inspectors to replace him, the truth is we received funding for 6 new positions in the zone prior to his departure. New specialized EHO II positions will be filled to cover such disciplines as Safe Recreational Water, HACCP and Drinking Water, to name a few. The funding was directly related to the 2006 assessment by the Auditor's Office, and the subsequent submission of *Capital Health's Safe Food Program: Review and Enhancement*. The 'Review and Enhancement' document was authored by **Cheryl Galbraith, Nyall Hislop, Lance Honish, Rick Dimock** and **Nelson Fok**. Special acknowledgements also go to **Bill Hohn, Tony Mak, Rob O'Neil, Phi Phan** and **Michael Sidra**.

Environmental Public Health Week

**Wayne Quan** chaired the 2008 CIPHI Environmental Health Week Committee. Thank you once again for representing the Capital Zone. Wayne was ecstatic upon hearing that Mayor Stephen Mandel officially proclaimed Environmental Public Health Week in the City of Edmonton.

Note: Wayne also got down on bended knee since our last report, and proposed to his long-time girlfriend Anka. She said yes! The wedding is in Las Vegas this fall.

## 74<sup>th</sup> Annual Educational Conference Presenters

Our zone will be sending several presenters to the national conference in St. John's, Newfoundland this July. We wish to congratulate each of the presenters and thank them for their hard work and professional representation. Our presenting members will be:

- **Nelson Fok** – *Practice-based evidence to Evidence-based Practice & Health-based Safe Water Program*
- **Lance Honish** – *Food handler-associated outbreak of Salmonella Heidelberg*
- **Raymond Desmit** – *Environmental health and its role in Emergency Preparedness*
- **Sandra Hamilton** – *Tent City Edmonton – What We Have Learned*
- **Victor Mah** – *Environmental Public Health's Infection Control Role in Facilities*
- **Cheryl Galbraith** – *Safe Food Assurances Program*

## Our Members

The Capital Zone continues to be a great place for our members to develop their careers. Here is a sampling of some of our notable accomplishments.

- **Keara Shaw** and **Sharon Regimbald** were awarded the 2007 Stanier Institute Opinion Paper Award for their paper "Getting The Message Across - Overcoming Language Barriers in Food Safety Training"
- **Sandra Hamilton** recently presented at a workshop put on by the Alberta Public Health Association entitled "The New Face of Homelessness".
- **Nick Skipplings, Crystal Bull, Sandra Hamilton** and **Michael Lambert** received a REACH AWARD for their excellent public health teamwork at Tent City 2007.
- **Rob Mahabeer** and **Phi Phan** continue their Masters Program course work.
- **Ken Fujioka** worked on a highly publicized daycare scenario where the children would be dropped off to an early morning care facility that had freezing temperatures within. This was not an easy situation to work through, but Ken did a great job.
- A large number of our zone membership will be taking part in the LITTLE BIG RUN on June 1, 2008. The run supports local agencies such as Big brothers and Sisters through the Edmonton 2001 Legacy Fund. Hard core runners such as **Keara Shaw, Steve Probert, Michael Sidra, Ludmilla Rodriguez** and many others will be testing their endurance. Good Luck and thank you to the participants.

## Concordia Alumni Project

**Nyall Hislop**, along with assistant editors **Cheryl Galbraith, Karen Hislop, Glenn Jenkins** and **Phi Phan** have started a project to commemorate the 10<sup>th</sup> anniversary of the Concordia's accredited program in Environmental Health. They have decided to publish a compilation that showcases the achievements and experiences of past graduates of the program. The deadline for submissions is not until December 1, 2008, so get your stories into Nyall and his team. Great Idea!

## Newborn announcements

There must be something in the water in our zone as we keep repopulating and creating maternity leave opportunities. Please congratulate **Nyall** and **Karen Hislop** (Connor) and **Kristin Krywiak** (Maya) the next time you see them.

### *Certiably Certified*

Congratulations to those who became certified since the last report. Successful Capital Zone trainee alumni include **Ambrose Law, Ishan Sassi, Elio Moreno, Svetlana Selina, Kiran Briar** and **Mystique Wendel**.

### Welcome to the Team

We should also welcome some of our newest inspectors to the group. A mighty hello is extended to **Sarah Dreger, Lindsay Freistadt, Amanda Lyons** and **Ingrid Bohac**.

### Creative Sentencing

A creative sentence was issued at the end of a difficult housing prosecution handled by **Lois Wiberg**. The accused (landlord/owner) was made to donate a large portion of the penalty (\$25,510) to the United Way. These funds were to be directed towards homelessness and inner city housing issues in Edmonton. The remainder of the fine \$14,490 was payable to the Province. Though the landlord does get a tax receipt and could possibly look like a “hero”, we still feel that creative sentencing can be beneficial in some situations. Rob O'Neill did a good job working the details out with the accused lawyer.

Thank you once again to the zone members for continuing to push our collective role forward, whether it is academically or in the community. I look forward to more rewarding stories to share in the fall.

Respectfully submitted,

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**Jason A. MacDonald, CPHI(C)**

Capital Zone Councilor  
Alberta Branch

## Central Zone Report

May 24, 2008

It is my pleasure to fill you in on the recent happenings in the central zone. In January members of the central zone were able to get together for two days and complete a level I pool operators course in Red Deer. In the coming months we will be working on presenting a level II course to interested members in the zone.

There have been some staffing changes in East Central with Sarah Dreger pulling up stakes and heading to the Capital Region. Two new faces have entered the Camrose office Gary Obertowich and Kiran Brar. Gary comes to Camrose by way of Banff and Kiran just completed her practicum with Capital and sat her certification exams in April, let's wish her luck. Also joining the team for a practicum in the Tofield office is Thor Hameister. Welcome one and all to the central zone.

We have had our share of staff changes in the DTHR as well with Dean Blue leaving for a job with Alberta Health, Amanda Lyons packing her bags and heading to Edmonton and Lindsay Morgan joining the team in the Capital Health Region. We are happy to welcome Laurie Anne McClellan to our Sylvan office. Laurie Anne comes to us from the other side of the mountains in Trail B.C. We also had a couple of students sit the certification exams in April namely Jason Lee and Janine Steinkey let's wish them both the best of luck. We have had a bit of a baby boom in the Central zone thanks to Diane Luka and her beautiful new baby girl Abby born in October. Also adding to the crop of future health inspectors are Adam and Radelle Jensen who had a new baby boy named Rockwell.

That about sums up all that is new in the Central Zone.

Respectfully Submitted,

Garth Gosselin  
Central Zone Councilor

## Calgary Zone Report May 24, 2008

Things have been as busy as ever in the Calgary Zone, and I am pleased to provide a few of the highlights.

### **Moving here, moving there...**

New faces include Zara Zychowicz in the Banff office, and Andrew Lum in south Calgary. Both Andrew and Zara come to us from B.C. Beth MacNeil, former practicum student, has taken on a full-time city district. Just this week we also welcomed Kristin McIntyre, a practicum student from Concordia.

There have been some musical desks within the office as well. Those taking on new roles include: Tanya MacNeil-Water Consultant, Kenning Leung and Salima Kassam- north districts, Dawn Greenwald-Enterics, Brigitte Noren- Strathmore district, and Sarah Nunn to the dark side, AKA Housing. Mark Fehr was promoted to Manager of the recently-created central operations and special projects area, adopting a few of the former north and south district PHIs along the way. And by the way, Mark is almost done his Master's degree. Congratulations everyone!

A big move for downtown staff to an office further south is still in the works, with a new official move date of August 22. Thanks to fearless "Move Captain" Valerey Davidson for keeping us in the loop, and for taking fairly reasonable bribes for prime desk location.

### **Personal milestones...**

Congratulations are in order for Carol Brittain who welcomed baby Evan in January. Expecting new little ones are Kenning Leung in August, and David Crowe in September. Tanya MacNeil got engaged in Mexico, and Kara Bascom surprised everyone by getting hitched in Cuba back in March.

### **Branching out...**

Director of Health Protection, Robert Bradbury, has been elected President-Elect for the International Federation of Environmental Health (IFEH). He is currently in Brisbane, Australia, where he will officially assume this prestigious post.

### **It's all about the work...**

- Unique in Alberta, Calgary Health Region's trans-fat policy moved into its second/enforcement phase, where violations of the policy will be listed as infractions on inspection reports.
- News from the Risk Assessment and Management team (RAM) includes involvement in developing CASA's new 10-point plan to address air emissions from confined feeding operations in Alberta.
- A new pool operators course was unveiled just recently.
- Calgary inspectors continue to do their part to keep the lawyers in business! A great job was done by all staff involved with the T 'n T Supermarket prosecution, which resulted in the highest fines ever for an Alberta food facility (\$36,110). In other legal news, charges laid against Chong Fat Noodle House have led to a guilty plea with sentencing to occur in July.

### **Well, it's not ALL about the work...**

The indoor season for the PHI-dominated "May Contain Nuts" soccer team remarkably came to a close without any serious injuries, and even resulted in a few wins! As usual, both the girls' and guys' hockey pools wound up with lots of trash talking and some cash for a lucky few. And with Beijing 2008 on the horizon our own IOC president Peer Mikkelsen has already been recruiting team captains and arranging activities for our very own staff Olympics. Thanks to all those who go out of their way to continue to make Calgary a fun place to work!

Respectfully submitted,

Karen L. Clarke  
Calgary Zone Councillor



## Federal Zone Report May 24, 2008

We have had a lot of changes over the past few months with the addition of five Environmental Health Officers to our offices.

Caroline Alexander joined us from Northern Health Authority in British Columbia. Caroline was an Environmental Health Officer in Fort St. John and she specialized as a drinking water leader.

Wojciech Drobina joined us from Capital Health. He left built environments and will now be covering First Nations communities around Rocky Mountain House and lake Wabamun.

Marcy Iwanyk also came from Northern Health Authority in British Columbia. She worked in the office Smithers office .

Jeff Kresowaty is another addition from Northern Health Authority in British Columbia and he also worked in the Smithers office.

Dana Mikkelson has returned to First Nations and Inuit Health. She will be joining Pierre Denault in our Calgary office.

We want to welcome all of the new staff.

We would also like to send a big congratulation to Jeff and Marcy who were recently married in Cuba.

There was another addition to the FNIH family, Chris Kelly and his wife Tammy had their second daughter, Brooklynn. Congratulations to the Kelly family.

We would also like to congratulate Kyle Wonsiak, our most recently certified EHO. We were all excited for him when we heard the terrific news.

Respectfully submitted,

Jon Elliott  
Federal Zone Councillor

## **Southern Zone Report**

### **May 2008**

#### **CHINOOK HEALTH**

The Environmental Public Health Department has increased in size over the past few months. We welcome Mike Gervais and Robert Rippin to our team of inspectors for the Region. Mike joins us from Calgary and Robert joins us from British Columbia.

#### *Food Related Items*

- Carl Lemke has taken a new position as of this year as our EHO Coordinator. Carl and the rest of our team have been very busy preparing for disclosure and working on our food inspection program. We appreciate all the effort and time Carl has dedicated to our program.
- Continued inspections with the Public Safety Unit of local clubs, lounges and bars in the City of Lethbridge. To date we have observed an increase in operator knowledge and compliance regarding food safety items. A positive reaction has been received from the majority of food establishment operators/owners. During the course of the past months, increased compliance regarding mechanical dishwashers/glass washers and on-site documentation has been observed and reported.
- We continue to offer Foodsafe Courses in our Region, with the exception of the upcoming summer months. To date for 2008 we have hosted over 9 courses to employees of food establishments.

#### *Other Public Health Related Information*

- Our education committee has created a brand new pool course this year. Two Pool Operator Courses have been put on by PHIs in our Region this year to date. The new Regulatory requirements were focused on and new videos were used to supplement the course information. Participants have expressed positive feedback regarding the hands on work implemented into the course for pool related calculations and chemistry.
- Remediation has been completed on the pre-existing marijuana grow operations.
- Our in-house reference committee has been busy revising dated and creating new guidelines for the Environmental Public Health Department. Visit our website to view the documents for public distribution. ([www.chr.ab.ca](http://www.chr.ab.ca))
- ICPs and PHIs were kept busy investigating and following up respiratory and gastrointestinal outbreaks in our Region this year. A new outbreak management information package was distributed to all the care facilities in our Region in the first part of the year. We anticipate that this information will clarify outbreak management practices.
- A number of new adult and child care facilities have been built in our Region in the past couple months. Much to our surprise, the building plans and applications keep rolling in for review.
- Housing related investigations and follow-up continues to keep PHIs busy in our Region.
- A southern zone information session was held in Coaldale in May. Speakers include the Alberta Municipal Affairs Chief Plumbing Inspector and the President of the Alberta Onsite Waste Water Management Association. The main topic of discussion was wastewater in relation to land development. Chinook Health PHIs and municipal representatives were present for the presentations.

#### *Staff Related Information*

- We wish a big congrats to:
  - Mike Gervais, who was recently married in the sunny south to his wife Stephanie. We wish them all the best.
  - Staff members in our Department who have reached milestone birthdays and years of service with Chinook Health this year.

- Gaileen Williamson, who passed the BOC's this April.

- We also wish a big good luck to Sean and Tera Robison who are in the midst of building house #2 this summer.

**PALLISER HEALTH REGION**

No information received to date for submission.

Respectfully submitted,

Andrea Hohne  
Southern Zone Councilor



**Alberta Branch BOC Member Report**

May 24, 2008

I regret that I'm unable to attend the AGM. I hope you all enjoy your day in Calgary – sounds like a fun day of activities. The following is an update on BOC activity:

**Examination**

- In February, Dale Nelson and I sat on the expert panel that selected the exam questions for the April 2008 oral examination. The panel audits the questions and answers that will be used in the examination. The exams are scenario based and are designed to evaluate the candidate's knowledge and problem solving skills at an entry level to the field of environmental health.
- The written report component of the exam still requires a full evaluation of the process and desired outcomes of the process. One change that has occurred is that all failed reports require consensus of two examiners. Concerns have been raised regarding the written report process in regards that it may not accurately reflect the written skills required of PHI's and does not guarantee standardized grading.
- Examiner training in Alberta will take place during the National Conference in Kananaskis in May 2009. I would encourage you to attend the training session if you may have an interest in becoming an examiner in the future
- The sixteen candidates that sat the oral examination in Alberta in April performed very well. All sixteen passed the oral component.
- The Board continues to work on developing a standardized national exam. Part of this process is to modify the appeal process to improve its flow and transparency and a better understanding of the process by those outside the BOC. Eight recommendations have been made to the Board that will be reviewed at the next BOC meeting this July.

**Practicum**

- Reminder that the Practicum Guideline is on the CIPHI Web (under BOC) and has been sent to the Region Directors and Health Canada First Nations Inuit Health Director. It sets out minimum expectations for a practicum and includes training hours for the various components of the 12-week practicum, examples of mock oral questions and a new proposed trainee evaluation form. Feedback on the evaluation form and the document is greatly appreciated.

**Board Membership Terms**

- The Regulations governing the BOC was changed by the NEC at their February 2008 meeting. The primary change affects the membership of the Board. The position of corresponding member and sitting member has been removed and replaced with "member". The current list of Board Corresponding members contains many positions that are inactive (primarily, provincial corresponding members and some branch corresponding members from the smaller branches). The Board may consist of up to 15 members (one from each provincial branch, 2 NEC, 1 Armed Forces, 2 Non-PHI). All the members must be from health disciplines with at least 10 being PHIs. The members must be active members of the Board and failure to attend meetings etc will result in a review of the appointment of that member. Terms of office will be 3 years with an opportunity for a further 3-year term.

Respectfully submitted,

Peer Mikkelsen

**Membership Committee Report  
May 24, 2008**

Membership numbers continue to increase. The following was the membership numbers as of May 13, 2008.

<b>Zone</b>	<b>Regular</b>	<b>Retired</b>	<b>Life</b>	<b>Student</b>	<b>Corporate</b>	<b>Total</b>
<b>Arctic</b>	7	0	0	0	0	7
<b>Calgary</b>	39	2	0	0	1	42
<b>Capital</b>	63	3	0	6	1	73
<b>Central</b>	18	1	1	0	0	20
<b>Federal</b>	5	0	0	0	0	5
<b>Northern</b>	27	0	0	0	0	27
<b>Southern</b>	15	1	1	4	0	21
<b>Total</b>	174	7	2	10	2	195

The Branch continues to see an increase in the number of retired members.

Just a reminder that although you have to renew your membership before March 31 to be a member in good standing, you can apply for membership at anytime of the year. An application form can be downloaded at: [www.ciphi.ca/pdf/apply-en.pdf](http://www.ciphi.ca/pdf/apply-en.pdf) .

Thank you to all members who supported the Branch by purchasing raffle tickets for a free membership. Good luck to all of you. Draws will be held for the Capital Zone, Calgary Zone, and Central Zone. Another draw will be held for the Federal, Northern, and Southern Zones combined. The draws will be made during the general meeting. For those of you who cannot attend the meeting, the winners will be announced in the next edition of the Alberta Branch News. Next year, the Arctic Zone will be included in the membership raffle.

Respectfully submitted,

Tricia Herridge  
Alberta Branch Membership Committee Chairperson

## Alberta Branch Advocacy Report

May 24, 2008

Thank you for this opportunity to summarize the passed few months in my role as Advocacy Chair for the Alberta Branch. Public Health Inspectors are passionate people who care a lot about their profession and the people they serve. Thus, I feel honored to stand as a sentinel for their collective thoughts as issues may arise.

The role of advocate these passed months was not mine alone. In fact, the recognition for the successes we felt we had should be given to the supporting members. I would like to personally thank Elmer Spilchen (Peace Country), Koreen Anderson (Peace Country), and Nadine Newman (Peace Country) for their passion and persistence in getting our message across.

In addition to our involvement in Environmental Health Week, two poignant issues were brought forward for official response.

1. *Health inspector shortage puts Peace region at 'potential risk'* – Edmonton Journal

The article referenced the efficiency review, which was commissioned by Alberta Health and Wellness. The auditor's summation was that there was a shortage of health inspectors in health regions such as Peace Country Health, which was affecting compliance standards for routine inspections, set out in the Alberta Health and Wellness *Blue Book*. One key comment from the auditor was that there is a "significant potential risk" to Albertans due to inspection staff shortages and rising public health workloads.

Our position was to disagree with the assessment submitted by the article's author, that Albertans must compromise their expected standards of public health because these are economically prosperous times. To rationalize a known risk to the public by waiting for the system to "catch up" was a dangerous precedent.

We asked that action be taken to help health regions increase monitoring inspection compliance, be it monetary or through organizational guidance. Perhaps our stance played a small role in the recent dissolution on the existing 9 health regions into one board.

2. **Infection Prevention and Control Strategy & Hand Hygiene Strategy** – Alberta Health and Wellness

The CPHI Alberta Branch position was full support for these strategies. Obviously, our members can be active participants and partners in implementing these objectives and goals. We encouraged the provincial government to recognize the abilities of environmental public health professionals in the future success of these strategies.

I look forward to continuing to grow in this role and relying on my peers for a continued cooperative approach as advocated. My next order of business is to complete and submit the Terms of Reference.

Lastly, I feel it is important to thank our Branch President Phi Phan. Being new to the role, I certainly appreciated Phi's assistance in ensuring that our messages reach their intended targets in a timely manner.

Respectfully submitted

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**Jason A. MacDonald, CPHI(C)**

Advocacy Chair  
Alberta Branch



## **Alberta Branch Education Workshop 2007**

### **May 24, 2008**

Chairperson: Shauna Dimock

Members: Sharon Regimbald, Sandra Hamilton, Glenn Jenkins, Rob Mahabeer, Samy Tawfik, Debra Langier-Blythe, Phi Phan, Karen Emde, Victor Mah, Ingrid Zazulak, Edwina Kordyback

The committee was given the task of developing the agenda for the workshop. This year in particular was different in that there was to be a partnership with the Water for Life, Water officer project as well as a partnership was proposed with Alberta Agriculture, Alberta HACCP Advantage (AHA).

The workshop ran from October 1 to October 5, 2007. The first sessions were scheduled for water officers as part of the contracted education component of the project. The remaining sessions were scheduled for all public health staff to attend. There were 180 participants.

The partnership with Alberta Agriculture was initiated to include all public health staff in the province which would allow AHA to meet its objective of training all EHOs. The invitation was extended to student inspectors, Concordia students and sponsors. The sessions were well received and the evaluation form summary is attached.

Although there were 180 participants registered the registration fee of \$150.00 resulted in an approximate profit of \$2000.00. The AHA project of Alberta Agriculture issued the branch a grant of \$10,000 which increased the profits. The future workshop committees will need to assess the costs of the venue and I would recommend that there be an increase in the registration fee. The original fee was established in 1998 and there has not been any increase. Due to the basic costs in venue rental, catering/audio visual costs and speaker transportation costs this figure must be increased.

## National Conference 2009 Update May 24, 2008

We are one year away from hosting the National Conference and the steering committee and various portfolio committees are starting to rev up the large volume of work that it takes to organize a successful conference. We look forward to hosting all (well, most of) the Alberta Branch and all our colleagues across Canada in Kananaskis May 3 – 6, 2009.

The following are a few key updates:

- We are close to signing our three keynote speakers.
  - They include:
    - Bill Marler or Associate from Marler-Clark Attorneys – food safety advocate and food poisoning attorney. Legal office that have led class action suits against companies that caused large foodborne outbreaks in the United States.
    - Warren MacDonald – mountain climber/inspirational speaker
    - Andrew Nikiforuk – Author/Reporter – provides interesting well researched insight on environmental health issues in Alberta
- We are working on strengthening our provincial-federal partnership at Conf 09. Part of this will be to run an educational track each day featuring the interests of a Federal Environmental Health Department. For example, First Nations and Inuit Health, Workplace Health and Safety and the Canadian Armed Forces.
- The Social activities have been booked and we believe you will fully enjoy the networking opportunities. Entertainment includes a Wild West Night at Boundary Ranch, Piano Bar Sing-a-long and an evening with the Dino Martinis. Further info will be provided on another activity we are currently working on.
- Sponsorship opportunities are also available and we are hoping that the Regions or Super Region will be supportive. If you have any contacts that might be interested in sponsoring the conference, or providing a small gift or donation or being an exhibitor, please contact Sarah Nunn at 943-8085.
- The Conf 09 Team will be promoting the conference in St. Johns and have also recently attended the Health Canada National Workshop.

Respectfully submitted,

Peer Mikkelsen  
Conference 09 Co-Chair