

COMMUNITY SERVICE AWARD

1. Objective

The Community Service Award recognizes a member of the Canadian Institute of Public Health Inspectors (Alberta Branch) who is working in the field of Environmental Public Health (EPH) in Alberta, Northwest Territories or Nunavut and has received their Certificate in Public Health Inspection (Canada). This award is given to a member of CIPHI (Alberta Branch) who volunteers their time and resources in the community.

2. Eligibility and Criteria

In order to be nominated the following criteria must be satisfied:

- The nominee must be a member-in-good standing of the Canadian Institute of Public Health Inspectors (Alberta Branch).
- The nomination must be made and seconded by individuals who are members-in-good standing of the Canadian Institute of Public Health Inspectors (Alberta Branch).
- Completion of the nomination form.
- A narrative of no more than 500 words outlining the accomplishments and contributions of the nominee must be completed and attached with the nomination form.
- A photocopy of the nominee's Certificate in Public Health Inspection (Canada).
- Documentation of the nominee's volunteer commitment(s).

Please note that all documentation must be received by the President of the Canadian Institute of Public Health Inspectors (Alberta Branch) by December 31st.

3. Application

The Nomination Form and all supporting documentation must be submitted and postmarked no later than December 31 to:

President
Alberta Branch, Canadian Institute of Public Health Inspectors
Box 1674
Drumheller, Alberta
T0J 0Y0

4. General Policy

- All documentation will be reviewed by the Executive to ensure the information meets the above criteria and a decision will be made by the Branch Executive. Those executive members who have had contact with the individual and that may have a conflict of interest arising from such contact shall inform the Branch President in writing and recuse themselves from the award selection process immediately.
- Only one award recipient will be chosen by the Executive each calendar year.
- The recipient's name may be posted on the Alberta Branch Website and printed in the Alberta Branch Newsletter informing the membership.
- The Executive of the CIPHI (Alberta Branch) will review, assess, and modify this award as necessary to reflect the philosophy and best interests of the Association and its' membership.

AWARD PRESENTATION DETAILS

The following wording is to be engraved on the award that is given to the recipient for example:

COMMUNITY SERVICE AWARD

2008

Name of Recipient

Your outstanding service in the community has merited this recognition.





COMMUNITY SERVICE AWARD Nomination Form

The Community Service Award is presented to a member of CIPHI (Alberta Branch) in recognition of their contribution to their community.

The nominee must be a member-in-good standing of CIPHI, and the nomination must be made and seconded by individuals who are also members-in-good standing of CIPHI.

A narrative of no more than 500 words, outlining the accomplishments and contributions of the nominee, must accompany the nomination form.

The nomination form and supporting information must be forwarded by December 31st of each year to:

President, CIPHI (Alberta Branch)
Box 1674
Drumheller, Alberta
T0J 0Y0

Or by e-mail to president@ciphi.ab.ca

Please Print

Name of Nominee	
Address	
City/Town	Postal Code
Name of Nominator	Signature
Name of Seconder	Signature

Office Use Only

Date Documentation Received

DOCUMENTATION RECEIVED

- Nomination Form
- Narrative
- Volunteer Information
- Nominee Status _____
- Nominator's Status _____

